

# ***FINAL APPROVED***

## **VIRGINIA BOARD OF MEDICINE SPECIAL CONFERENCE COMMITTEE MINUTES**

<b>Thursday, September 6, 2007</b>	<b>Department of Health Professions Perimeter Center</b>	<b>Richmond, Virginia</b>
<b>CALL TO ORDER:</b>	A Special Conference Committee of the Board was called to order at 9:42 a.m.	
<b>MEMBERS PRESENT:</b>	Malcolm L. Cothran, Jr., M.D., Chair Valerie L. Hoffman, D.C. General Clara Adams-Ender, R.N.	
<b>STAFF PRESENT:</b>	Jennifer L. Deschenes, Deputy Executive Director, Discipline Barbara Matusiak, Medical Review Coordinator Renée S. Dixon, Discipline Case Manager Virginia Scher, Adjudication Specialist	
<b>OTHERS PRESENT:</b>	Ann E. Hedberg, M.D. ( <i>on behalf of Dr. Cinco</i> ) Carmen Cinco ( <i>on behalf of Dr. Cinco</i> )	
<b>MATTER:</b>	<b>Narcisa Cristina Cinco, M.D.</b>	<b>License No.: 0101-055900 Case No.: 110340</b>
<b>DISCUSSION:</b>	Dr. Cinco appeared before the Committee in person in accordance with a Notice of the Board dated April 23, 2007. Dr. Cinco was represented by William H. Cleaveland, Esquire. The Committee fully discussed the allegations in the Notice with Dr. Cinco.	
<b>CLOSED SESSION:</b>	Upon a motion by Gen. Adams-Ender, and duly seconded by Dr. Hoffman, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(28) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Cinco. Additionally, she moved that Dr. Matusiak and Ms. Dixon attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.	

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Hoffman and duly seconded by Gen. Adams-Ender the Committee voted to refer this matter to a formal hearing since it was unable to make a final determination within the limits of its authority pursuant to 54.1-2400(10).

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 3:01 p.m.

*A formal hearing will be scheduled at a future date for a final determination.*

/s/ \_\_\_\_\_  
Malcolm L. Cothran, Jr., M.D., Chair

/s/ \_\_\_\_\_  
William L. Harp, M.D., Executive Director

10/18/2007  
Date

10/31/2007  
Date